

Agenda Saturday May 14, 2011 Zonta District 4 Board
Board-Room and Annex Hauptman-Woodward Medical Research/Buffalo NY

Please Note: We have a lot of ground to cover at this meeting.
Cell phones off/no texting during meeting/Chair will acknowledge who will be speaking at any given time/no side-bar talking when speaker has the floor.

ITEM	COMMITTEE/AD/LT/GOV	TIME ALLOTTED
Opening Remarks	Governor: Housekeeping/ Distribute Name Tags	9:30 am- 9:40
Business Session Open	GOV/Lt. Gov/Thanks for Spring Workshop/	9:40 am- 9:50
Review/Approve Minutes	Gov/Secretary PRINT YOURSELF COPY FROM ECP EMAIL DISTRIBUTION.	9:50am-10:00
Dist. Finance Report	Treas. Jill C.; Finance Committee Deadlines for submission dues Review Appropriate Forms for Dues to ZI/District Review Conference/Workshop Finance Expectations Budgets. Review D4B Expense Report Reimbursements	10:00am-10:30
Reports: What's Up?	2 Minute Time Limit: HIGHLIGHTS ONLY If you have Thumb Drive to show n tell OK bring Tell us something new...no rehashing old stuff	10:30am-11:30
Workshop Reports	AD's Workshop Wrap-up	11:30 am
LUNCH: AD's/Lt.Gov/Gov/ Sit together please		NOON
By-Laws Committee	Proposed By-Laws Changes for Conference	1:00pm-1:30
Conference	Progress Report: Dr. Vivian Cody; Give Dr. V input Workshop Topics What EQUIPMENT do Members need to provide to keep Hotel Costs down. Board Discussion & Input: Gov's Conference Workshop wants: Social Media/PR/Club Officer Training:	1:30pm-2:45
Wrap-Up	New Business/Discussion	2:45pm-3:00
Adjourn		3:00pm

